

Christopher Michos

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[LinkedIn Profile](#)

Education

[Business Intelligence & Data Warehouse Infrastructure Graduate Certificate](#)

Algonquin College

2023-2024

Ottawa, ON

[Bachelor of Commerce](#)

Algonquin College

2019-2023

Ottawa, ON

Program/Work Related Skills

- Business/Data Analysis tools (Visio, BABOK, Power BI, Tableau)
- Business statistics (categorical and quantitative analysis, regression analysis using excel to find correlation)
- Java/python (Basics of Object-Oriented programming)
- Microsoft Office (PowerPoint, Word, Access, Excel, Power Automate, Power Apps, Forms)
- Financial and Managerial accounting
- HTML and CSS
- Fundamentals of SAP (Management Information Systems, ERP Business Configuration, Purchasing Management)

Academic Projects

PowerBI and Tableau – Experience with both tools across various projects, handling data cleaning, relationship establishment, and visualization creation. Developed interactive dashboards for management using PowerBI. Participated in a COVID-19 impact analysis hackathon using Tableau, interpreting public datasets to visualize the pandemic's effect on economic sectors.

Access database creation – Created multiple databases using tables, creating queries, and generating reports. Information to create databases were imported from excel spreadsheets. SQL and the query wizard were used to perform data analysis on employees, clients, and payments.

HTML – Created three HTML desktop websites for personal use using inline CSS to demonstrate my understanding of the material learnt in E-Business.

SAP - Experience with IMG (Implementation Management Guide) for configuration. Project management configuration.

Java/Python – Experience with basic syntax, data types, and programming concepts such as control flow, data structures, and functions. Capable of writing simple scripts and programs for automation, data analysis, and problem-solving

Work Experience

Statistics Canada

2021-Present

Jr. Business Analyst

- Requirements Gathering and Analysis for detailed project specifications (interviews, workshops document analysis).
- Power App development allowing for central location for all teachers to enter data (HR focused app "ART" for second language teachers to record attendance, results, and tests.)
- Power Automate flow development eliminating need for manual work (Used to store information on Microsoft lists from submitted results)
- PowerBI Reports (Created multiple live connection reports with established relationships to visualize real-time data with interactive dashboards. Utilized in the "ART" project. Allowed management to track attendance, conditional formatting to easily identify delinquency, eliminated excel sheets being sent by each teacher.
- RPA candidacy (developed an intake using Forms and Power Automate for potential Robotic Process Automation clients. Collected responses, stored information in lists, calculated the clients score, emailed them a response with the score from a functional mailbox, and bcc'd the functional mailbox of new response. Resulted in increased leads and reduced meetings as the form was shared around different sections.
- Use Case Development and Business rule documentation for systems development projects (Electronic questionnaire development tool, Colectica metadata Repository integration). Worked with scrum teams to elaborate user stories into use cases accounting for all paths and exemptions.
- Test Case Development based off use cases and business rules. Used by testers to assure all main functionality and exemptions are tested. (Electronic questionnaire development, RPA bot development (Automation Anywhere)
- Current State Analysis and documentation working with clients to identify pain points and document the problem space.
- Process Mapping created using interviews, workshops, document analysis, and Visio (Basic flow charts, Value Stream Maps, Swimlane Diagrams).

McDonalds

2017-2021

Kitchen staff

- Developed collaborative team skills, strong communication, and efficiency under stress.

Nofrills

2016-2017

Grocery clerk

- Developed strong customer service skills assisting customers.

Languages: French & English